Nominations

**How to track status of nomination** (status spring 2015)

In order to keep track of the status of nomination *(home)* you can use the field *Status Offer.*

In order to keep track of the status of nomination *(partner university)* you can use the field *Status nomination.*
You can change the data entry one by one or easily by using the bulk change function.

- Chose the correct columns under Stay wishes

- Select the students and open the bulk change

- Change the status Offer / Status nomination
  - Click OK
Example

- Student has accepted the nomination
- The Student has been nominated at the partner university

Data entry under Stay wishes