

Download previously submitted files to Turnitin (standalone)

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5/19/16 8:50 AM | Last Updated 6/1/16 2:53 PM

Description

The following information is only directed to teachers or others who have handled assignment submissions from students via the standalone web interface for Turnitin.

Turnitin will be replaced with a plagiarism system called Urkund in the beginning of the autumn 2016. Files that were submitted to the Turnitin standalone interface, either by teachers/supervisors or students, will not be accessible after August 31, 2016.

Generally, graded assignments must be kept for at least two years. In some other cases, such as written work of 60 credits or more, they, must be kept for five years. [Read more on the following page concerning what rules apply](#) (in Swedish).

It is not possible to download all submitted files in one operation. However, you can download all the files that belong to a specific *assignment* in one go. If you have received many submissions for each *assignment* then we recommend that you follow the steps below to significantly reduce the workload of downloading all the files.

Who does not need to follow this guide

If you have only used Turnitin through one of the learning platforms that are integrated with Turnitin, you don't need to download the files from Turnitin because those files are already stored in that platform. The platforms that are integrated with Turnitin at the Stockholm University are:

- Mondo
- SciPro
- Fastreg
- iLearn/Moodle

I.e. if you have used some of the platforms above when checking for plagiarism with Turnitin, then you do not need to follow the guide below.

Instructions

1. Log in to the [standalone version of Turnitin](#) and log in with your University account.
2. Click on the name of one of the classes.



All Classes

Join Account

Join Account (TA)

NOW VIEWING: HOME

About this page

This is your instructor homepage. To create a class, click the "Add Class" button. To display a class's assignments and papers, click the class's name.

Stockholms universitet

+ Add Class

All Classes

Expired Classes

Active Classes

Click on the class name



Class ID	Class name	Status	Statistics	Edit	Copy	Delete
12450216	test123	Active				
12244695	Testklass 2016	Active				

3. Click on **View** to get to the list of submissions for a specific assignment.

Testklass 2016

CLASS HOMEPAGE

+ Add Assignment

	START	DUE	POST	STATUS	ACTIONS
test123					
PAPER	25-Feb-2016 9:37AM	12-May-2016 11:59PM	31-May-2016 12:00AM	1 / 1 submitted	View More actions ▾
Turnitintest mars 2016 (standalone)					
PAPER	07-Mar-2016 11:29AM	20-Jul-2016 11:59PM	15-Aug-2016 12:00AM	2 / 1 submitted	View More actions ▾



4. Check the box in the left top corner to select all students.

Turnitintest mars 2016 (standalone)

INBOX | NOW VIEWING: NEW PAPERS ▾

Submit File

<input type="checkbox"/>	AUTHOR	TITLE	SIMILARITY
<input type="checkbox"/>	Nils Olsson	Testinlämning ABC	9% ■
<input type="checkbox"/>	Patrik Nyström	Testdokument 2	44% ■

5. All students should be selected now and a yellow information bar should appear at the top. Click on **Download** and chose **Original File**.

Submit File GradeMark Report | Edit assignment settings | Email non-submitters

Notification: You have selected all files across all pages. Select only papers on this page

Delete **Download ▾** Move To...

<input checked="" type="checkbox"/>	AUTHOR	TITLE	SIMILARITY	GRADE	RESPONSE	FILE	PA
<input checked="" type="checkbox"/>	Nils Olsson	Testinlämning ABC	9% ■		•		655
<input checked="" type="checkbox"/>	Patrik Nyström	Testdokument 2	44% ■		•		641873499 07-Mar-2016

Original File
Original File as PDF
GradeMark Paper

6. The following information windows will appear. Click on **OK**.

www.turnitin.com says:

This action will compress the selected files and download them to your computer. Do you want to continue?

Cancel **OK**

Another information bar will then appear informing that the operation has started and where you can access the files when it's done.

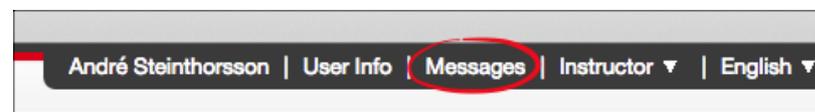
column. A ghosted icon indicates that the Originality Report has not yet been generated.

Your files are being compressed. When compression is complete a zip file will be available for download in your Turnitin Messages tab.

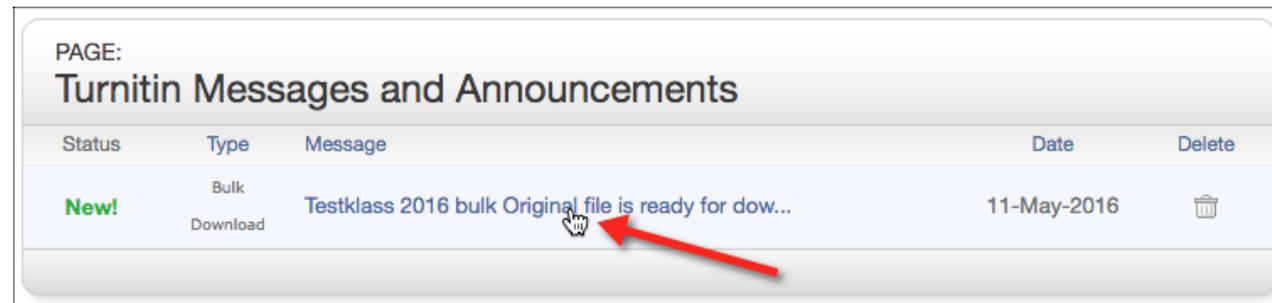
Turnitintest mars 2016 (standalone)

INBOX | NOW VIEWING: NEW PAPERS ▾

7. When the operation is finished, click on **Messages** in the top menu.



8. Click on the message to open it.



9. Click on the download link for the *zip*-file. This zip-file contains all the submitted files for this specific assignment.



10. The zip-file will now be saved to your computer. Depending on which operating system you have and which web browser your are using, the file will be stored in different locations. In most cases you should get a notification in the browser window when the download is completed, and there you can usually also choose to open it.

11. Copy or move the zip-file to a suitable folder on your computer or in the network.