

Hi,

So I'd like to make a hands on training session for the centrifuge room compulsory for all NEW users. I don't think anyone will have a problem with this as it's in the interests of safety and in keeping our centrifuge maintenance costs down and making sure that the machines aren't broken and not able to be used all the time. I would like it to be brought up though to ensure that its OK with the department.

We've had many problems with damage to equipment in the room, and we would like to ensure that everyone is using the centrifuges correctly and safely. Therefore making sure everyone receives the same training information is important. This will be similar to the compulsory video and hands-on training that is already in place for the autoclave room, but we will only do a hands-on session for the centrifuges.

- New students and employees will be required to attend a ~20 minute long hands on training session in the room. They will learn how to mount rotors, how to program a run correctly, and how to clean up after they have finished. The session also covers safety aspects such as maximum speeds for machines, balancing tubes, and that there are limitations on how fast different types of tubes can be run.
- It won't cover anything too specific about methods, as each lab is doing different work, as already has established methods in place, but will cover safety aspects to consider when developing a new method (like speed, rotor type and the fill level of the tubes)
- No new people will be allowed to use the centrifuges unsupervised until they have received this training. Short term visitors can use the machines without training but only if they are directly supervised. Those already working in the department will not be required to report for retraining, but will be encouraged to attend a training session if they wish to.
- The session will be run as required when new people start.

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