

**Notes from the MBW PhD Council Board meeting**

**20160810**

Present: Amanda Gonzalez-Bengtsson (Chairman), Alice Åström, Mikaela Behm, Mattias Engelbrecht, Carlotta Peselj

1. Reports and discussion

**1.1. Collaboration workshop update by Amanda Gonzalez-Bengtsson.**

The collaboration board has, in collaboration with Jennifer Griffiths, started to contact speakers for the workshop between DEEP, Zoology, DBB and MBW in November 2016 (preliminary date Nov 21-25). Also, Lisbeth Jonsson from administration/SU science communication has been connected to the planning of the workshop, which will be helpful with making travel arrangements etc.

**1.2. Planning for MASS invitation of Angel Cedazo-Minguez from KI the 10th of October.** The PhD Council will host Angel Cedazo-Minguez on the 10:th of October and the suggested event will be a MASS-seminar by Angel between 15:00-16:00 followed by a mingle for PhD students. The budget for the mingle will be 3000 SEK and should cover refreshments. Carlotta will contact and present the suggestion to Angel.

**1.3. FRONTIERS for December.** All PhD Council board members will send two suggestions for Frontiers-speakers in December to Carlotta by Monday 15/8. After prioritizing the generated list of speakers Carlotta will start contacting them.

**1.4. Equality work update by Alice Åslund.** Alice and Daniel Gustafsson has created an equality plan for MBW (for 2016-2018) that has been approved by Departmental board (2016-06-15) and can be found at the MBW webpage in Swedish ("Jämlikhets- och jämställdhetsplan"). The plan will be translated to English. The next phase of this work is to perform the mapping of the areas described in the plan. Alice will e-mail the MBW PhD students asking who wants to continue this work together with Emma Aldenstam from the administrative staff. Prolongation for performing this work has been approved by the Departmental board (2016-04-27).

**1.5. Bylaws.** A draft of the bylaws was sent to all MBW PhD students on June 21<sup>st</sup> for comments, questions and suggested alterations. The bylaws will be voted for implementation on the next PhD Council meeting. The draft will be attached in the e-mail with the next PhD Council meeting agenda as a reminder.

**1.6. Invite the union for next PhD council meeting.** It was decided that Amanda will contact the union of civil servants (ST) for a short 10-minute presentation about their work on the next PhD Council meeting.

**1.7. Electronic lab books.** Amanda will contact the MBW PhD safety officer, Ymke de Jong, and ask if she can collect information about how electronic book works, what are the benefits and costs. Mikaela will contact a PhD student at SciLifeLab/KI and ask if she can provide useful information about how the electronic lab book work in practice and how it was implemented at SciLifeLab/KI.

**1.8. PhD travel grant.** The board discussed if it should be possible to split the MBW PhD travel grant of 20,000 SEK in order to use it at several less costly occasions. The conclusion of the discussion was to keep it as it is, for a single occasion.

**1.9. Date and time for next PhD Council meeting.** The next PhD Council meeting is planned to the 5<sup>th</sup> of September at 16:00. Mattias will book the room (E314).

**2. Additional questions.**


**2.1. How to find grants for PhD students?** In order to make it easier for MBW PhD students to find grants, Mikaela and Alice will make a list of grants that will be published on the MBW webpage and presented on the next PhD Council meeting.

**2.2. Self-plagiarism.** The new guidelines for self-plagiarism at SU were briefly discussed. Amanda has been in contact with the head of the research subject, Neus Visa, and how this will affect PhD students at MBW is not clear at the moment. Neus will be invited to the next PhD Council to discuss this further.

**2.3. Date for the new seminar series about methods.** Neus Visa has asked the board if the first Wednesday every month is a good date for having the new course about methods. Since this does not clash with MOSS, which is every third Thursday of the month, the board approved of this date.

**2.4. Change time for MOSS?** The possibility to change the time of MOSS was briefly discussed in order to increase attendance. This will be discussed further at the next PhD Council meeting.

At the protocol:



Mikaela Behm