

## INSTRUCTIONS FOR AUTHORS

*Fenno-Ugrica Suecana* is an international journal published by the Department of Baltic Languages, Finnish and German at Stockholm University, Sweden, originally between 1978 and 1994. The newly re-launched journal, named *Fenno-Ugrica Suecana - Nova Series*, is a peer-reviewed journal which will be published irregularly from 2013. The journal aims to cover the same scientific fields as during the earlier publication period, namely the following: Finno-Ugric Languages, Fennistics, Meänkieli Studies, Sámi Studies and other related languages situated in Sweden and Scandinavia, but also other scientific fields that in various ways are connected to the study of the aforementioned languages and their cultures, including their literature.

We welcome contributions of the following types:

- scientific articles (example: original linguistic research etc.)
- review/survey articles (example: of a relevant research field etc.)
- reports (examples: planned Ph.D. projects, (non-)commented reports by authorities etc.)
- reviews (example: books etc.)
- discussion papers (example: a critical assessment of another paper or hypothesis)

**Language:** The language of the paper can be Swedish (Norwegian and Danish may also be accepted), Finnish, Meänkieli, English, German and possibly other Finno-Ugric languages which the editorial board may be competent in. In all cases, an English abstract should be attached to the articles. It is the author's task to finalize the proof-read and language-checked contributions accepted for publication.

**Text Format:** The manuscript text should preferably be in Times New Roman, the main text block in 12 pts font and headings in 14 pts font. Text format should be in 1.5 times line spacing (except for the Abstract section which uses single line spacing only), with chapters and subchapters separated either by one single additional line space or a page break. A header and (sub-)number may be given to each section. Page margins should be set to include 2,5 centimeters on both left and right margins. Tables, Diagrams and Figures can be incorporated directly in the flowing text, following the standard layout found in scientific literature, and should be referred to in the text unless figureheads make the meaning obvious in the context. Figures may be in any of the commonly recognized graphic formats, such as .bmp, .jpg and .tiff. See recent articles in the journal for more examples of proper formatting.

**Authors:** The manuscript author(s) will provide their name(s) after the work Title which is then commonly followed by an Abstract section (of at most 200 words), a list of (at most five) Keywords, and, optionally, a tentative Short Title for the work right before the Introduction. Full contact details are given at the very end of the paper after the Summary, Abbreviations (if applicable) and References sections under the heading Contact Information.

**References:** References are made in the text and, when applicable, in Footnote text, according to the Harvard Referencing System.

**Page numbering:** Page numbering should not be included since accepted papers will be renumbered upon publication.

**Abbreviations:** Abbreviations should be defined where they first appear in the text. A list of Abbreviations may additionally be summarized at the end of the paper, before the Reference section, if applicable.

**Transliteration:** Transliterations of Cyrillic or other non-Roman scripts must be done in a consistent manner according to established scholarly traditions (e.g. the Uralic Phonetic Alphabet (UPA)/Finno-Ugric Transcription (FUT)) and official standards (example: the International Scholarly System or IPA).

### **Submission**

Manuscripts are submitted electronically by email to the Editor-in-Chief: jarmo.lainio@finska.su.se. If you have any questions regarding suitability for publication or technical details please consult the Editor before submission. Manuscripts should be submitted in one of the following formats: .doc (MS Word) or, preferably, .rtf (Rich Text Format). An initial acknowledgement of a received manuscript will be sent to the submitter, followed by correspondence after the completed review process.

### **Evaluation**

All submitted manuscripts will as a first step be read by the Editorial Board. Second, being a peer-reviewed journal, all submitted scientific and review/survey articles will be evaluated by anonymous, external referees, while other manuscripts are peer-reviewed by the Editorial Board. The decision regarding their publication, with respect to scientific value and terminology, will be acknowledged by the Editorial Board. Proposals for improvements and a final evaluation will be forwarded to the author(s), who then may have to submit final versions. All accepted papers will be page-numbered and published online in .pdf-format in the next issue if the submission deadline for that issue was met.

### **The Editorial Board**

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