

## **Policy för riskbedömning vid fältarbete för IGV**

## Risk assessment for field trips

Type of risk	Likelihood	Severity	Actions taken to reduce risk
Minibus accident	Low	High	<ul style="list-style-type: none"> <li>Minibuses are only driven by designated drivers, not be the excursion leader or students.</li> <li>Minibus convoys are led by a driver with professional training.</li> </ul>
Severe illness on a field trip (e.g. asthma, allergies.	Low	High	<ul style="list-style-type: none"> <li>Students are required to report existing health issues prior to the field trip so that actions can be taken.</li> <li>Students for whom the field trip is considered hazardous for health reasons are provided with an alternative home assignment.</li> <li>Instructors have first aid training.</li> </ul>
Minor illness on a field trip	High	Low	<ul style="list-style-type: none"> <li>Students are informed to take medication with them from home as well as appropriate health insurance documentation.</li> </ul>
Severe accidents in the field that require medical attention (e.g. broken bones, severe sprains)	Low	High	<ul style="list-style-type: none"> <li>Leaders have first aid training.</li> <li>Leaders carry first aid kits, a bivouac and a mobile phone in areas with mobile phone coverage.</li> <li>For field trips with elderly participants, a heart starter is carried if feasible.</li> <li>Leaders are made aware of local procedures regarding accident and emergency health care.</li> </ul>
Minor accidents in the field that do not require medical attention (e.g. blisters, minor sprains)	High	Low	<ul style="list-style-type: none"> <li>Leaders carry first aid kits, a bivouac and a mobile phone in areas with mobile phone coverage.</li> <li>Students are provided with guidance regarding prevention of minor accidents, e.g. suitable footwear.</li> </ul>
Hypothermia, over-heating or severe fatigue in the field	Moderate	High	<ul style="list-style-type: none"> <li>Students are provided with guidance regarding suitable clothing as well as food and water to be taken in the field.</li> </ul>
Ticks and other insect bites	High	High	<ul style="list-style-type: none"> <li>Students are advised to remove ticks as soon as possible. Instructors carry first aid kits.</li> </ul>
Navigation errors in the field.	Low	High	<ul style="list-style-type: none"> <li>Leaders undergo navigation training.</li> <li>Leaders carry a bivouac and a mobile phone in areas with mobile phone coverage.</li> </ul>
Tides, waves and other shoreline dangers	Moderate	High	<ul style="list-style-type: none"> <li>Leaders brief students about shoreline safety.</li> <li>Dangerous shorelines are avoided.</li> </ul>
Falling rocks and debris	Low	High	<ul style="list-style-type: none"> <li>Leaders brief students about rock face safety.</li> <li>Dangerous rock faces are avoided.</li> </ul>
Roadside dangers	Moderate	High	<ul style="list-style-type: none"> <li>Student groups are positioned safely before roadside teaching starts.</li> <li>Students are led single file along roadsides.</li> </ul>
Student misses flight or other transport.	Low	Moderate	<ul style="list-style-type: none"> <li>Leaders are aware of student arrival and departure times and ensure that students have all necessary travel documents.</li> </ul>
Incidents for which a next-of-kin needs to be contacted	Moderate	Variable	<ul style="list-style-type: none"> <li>Next-of-kin contact details are taken for all participants.</li> </ul>