Policy för riskbedömning vid fältarbete för IGV
### Risk assessment for field trips

<table>
<thead>
<tr>
<th>Type of risk</th>
<th>Likelihood</th>
<th>Severity</th>
<th>Actions taken to reduce risk</th>
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</thead>
</table>
| Minibus accident                                 | Low        | High     | • Minibuses are only driven by designated drivers, not be the excursion leader or students.  
• Minibus convoys are led by a driver with professional training. |
| Severe illness on a field trip (e.g. asthma, allergies.) | Low        | High     | • Students are required to report existing health issues prior to the field trip so that actions can be taken.  
• Students for whom the field trip is considered hazardous for health reasons are provided with an alternative home assignment.  
• Instructors have first aid training. |
| Minor illness on a field trip                     | High       | Low      | • Students are informed to take medication with them from home as well as appropriate health insurance documentation. |
| Severe accidents in the field that require medical attention (e.g. broken bones, severe sprains) | Low        | High     | • Leaders have first aid training.  
• Leaders carry first aid kits, a bivouac and a mobile phone in areas with mobile phone coverage.  
• For field trips with elderly participants, a heart starter is carried if feasible.  
• Leaders are made aware of local procedures regarding accident and emergency health care. |
| Minor accidents in the field that do not require medical attention (e.g. blisters, minor sprains) | High       | Low      | • Leaders carry first aid kits, a bivouac and a mobile phone in areas with mobile phone coverage.  
• Students are provided with guidance regarding prevention of minor accidents, e.g. suitable footwear. |
| Hypothermia, overheating or severe fatigue in the field | Moderate   | High     | • Students are provided with guidance regarding suitable clothing as well as food and water to be taken in the field. |
| Ticks and other insect bites                      | High       | High     | • Students are advised to remove ticks as soon as possible. Instructors carry first aid kits. |
| Navigation errors in the field.                  | Low        | High     | • Leaders undergo navigation training.  
• Leaders carry a bivouac and a mobile phone in areas with mobile phone coverage. |
| Tides, waves and other shoreline dangers          | Moderate   | High     | • Leaders brief students about shoreline safety.  
• Dangerous shorelines are avoided. |
| Falling rocks and debris                          | Low        | High     | • Leaders brief students about rock face safety.  
• Dangerous rock faces are avoided. |
| Roadside dangers                                  | Moderate   | High     | • Student groups are positioned safely before roadside teaching starts.  
• Students are led single file along roadsides. |
| Student misses flight or other transport.         | Low        | Moderate | • Leaders are aware of student arrival and departure times and ensure that students have all necessary travel documents. |
| Incidents for which a next-of-kin needs to be contacted | Moderate   | Variable | • Next-of-kin contact details are taken for all participants. |