

## **Personal data processing in MoveOn**

Stockholm University (Org.no. 202100-3062) is responsible for the processing of personal information.

### **Purpose of data collection**

In order to process your application for exchange studies/scholarship, we need to process your personal information.

### **What data do we collect?**

We collect information in connection with your Erasmus+ grant application. (The personal information we collect is your personal number, first and last name, date of birth, address, gender, nationality, email address, phone number, as well as the first and last name and phone number of a contact person of yours during your mobility period).

### **Legal basis for processing personal data**

The legal basis for processing personal data in this registry is:

Public task (processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the university)

### **Recipient of data**

It is mainly the employees of Stockholm University who are the recipients of the data, but the data will also be shared with our national and international partners, when necessary, and forwarded to our National Agency (UHR) and the EU-Commission.

### **Archiving and data erasure (storage time)**

Stockholm University as a state authority is obliged to follow the Archives Act. This means that, as a rule, public documents at Stockholm University must be preserved.

## **The Data Subjects Rights**

### **Right to request information**

You are entitled to, free of charge, request information about how your personal information is stored and processed.

Contact us in writing (letter or email) and state your name, personal number, postal address, telephone number, and e-mail address (used in communication with Stockholm University).

The request should be sent to the mailing address: Stockholm University, SE-106 91 Stockholm. The e-mail address is [registrator@su.se](mailto:registrator@su.se).

### **Right to request rectification**

You are also entitled to request a correction, e.g. update your personal data if incorrect or incomplete. With regard to the provisions of the Archive Act, we will not be able to remove personal data if there is no support in a data erasure directive.

### **Right to report a complaint with the Data Protection Authority**

If you are dissatisfied with how the Stockholm University deals with your personal information, you are always entitled to contact the Swedish Data Protection Authority (Integritetsskyddsmyndigheten) with your complaints.

Further information about Privacy Policy at Stockholm University can be found here:

<https://www.su.se/english/about-this-website/privacy-policy/how-personal-data-is-handled-at-stockholm-university-1.387945>