

Department of Molecular Biosciences,  
The Wenner-Gren Institute

**Notes from the MBW PhD Council Board meeting**      **2017-08-23, 12:00**  
Present: Carlotta Peselj (Chairman), Jutta Diessl, Yuan Guo, Alexis Dziedziech and Erik Lindsund

## **1. Reports and discussion.**

### **1.1. PhD Event fall 2017**

Responsibilities for the event:

Event ppt. – Yuan/Jutta  
Schedule – Jutta/Carlotta  
Poster – Albin  
Bumper ball – Jutta/Albin  
Alcohol – Erik/Alexis  
Catering – Carlotta  
Fika – Yuan/Carlotta

### **1.2. MASS: Organization, Responsibilities**

Responsibilities for MASS 11<sup>th</sup> September – Anna Rising:

Host/presenter – Alexis/Jutta  
Fika/mingling – Yuan/Erik

### **1.3. External departmental meeting reports procedure**

A schedule for each representative and all the meetings will be made for the next year. Each representative will then report back to the board with the meeting minutes and uploaded to the box.

The change will be brought up in the upcoming council meeting and voted upon on in the subsequent meeting (due to the 2 week rule in the current bylaw).

All the representatives will be presented to the council on the upcoming meeting.

Carlotta will set up a meeting with Lina and Per regarding PhD-student representation in the IS-board strategy groups.

### **1.4. Report from Arbetsmiljögruppen:**

Syringes have been found in the yellow boxes. It can be very dangerous; Arbetsmiljögruppen is asking everyone to be more observant in the future.

### 1.5. Schedule for future board and PhD council meetings:

- PhD council meeting: 5<sup>th</sup> September, 16:15
- PhD council board meeting: 13<sup>th</sup> of September, 12:00

### 2. Additional questions.

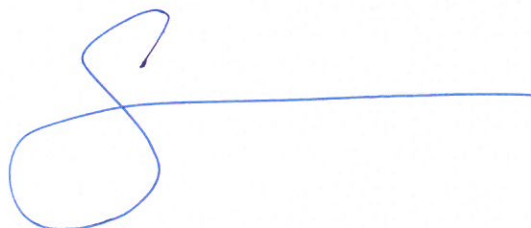
#### 2.1. Upcoming PhD-council meeting – Invitation

Jutta will invite Roger for the next PhD council meeting, 13th of September

### 3. Meeting closure

Meeting closed at 13:10

At the protocol:



Yuan Guo