



Department of Molecular Biosciences,
The Wenner-Gren Institute

Notes from the MBW PhD Council Board meeting 2017-10-12, 12:00
Present: Carlotta Peselj (Chairman), Jutta Diessl, Yuan Guo, Alexis Dziedziech and Erik Lindsund

1. Reports and discussion.

1.1. PhD Event fall 2017 – wrap-up & budget

The board thanked all speakers for participating at the event.
The total cost of event was calculated to be approximately 31 000SEK.
Jutta has applied for “Verksamhetsbidrag” for 2018.

1.2. Prolongation

According to the PhD-ombud, David Rynell Åhlén.
Guidelines according to the national standards regarding prolongation, the amount of days are added at the end of the PhD studies.
All prolongation should be handed into the administration (Birgitta) at the end of every year and should be written in the ISP yearly. The prolongation should be written on the last contract, in case it is not present, the person in question needs to contact the administration as soon as possible.
Carlotta & Jutta has been talking to Per regarding specifications on prolongation rules, a decision will be made soon.
The PIs will discuss the handling for future cases.

1.3. Council and board meeting protocols and how to handle them

All the protocols will be uploaded before the last council meeting on MBW homepage.

1.4. PhD guide update (Add: thesis time line and recommendations for which courses to take, when)

Albin will talk to Neus.

1.5. Report from work environment meeting 170925

Erik reported from the meeting.

1.6. Report from sektionsberedning meeting 171011

Yuan reported from the meeting.

1.7. Report from IS meeting 171010

Yuan & Erik reported from the meeting.

1.8. Schedule for future board and PhD council meetings:

- PhD council meeting: 20th November, 12:00
- PhD council board meeting: 4th of December, 11:30 (with Pizza)

2. Additional questions.

2.1. Nobel invitation – getting in contact with the other councils

Yuan will contact laureates for physiology and medicine (Michael Rosbash, Michael W. Young & Jeffrey C. Hall) and invite them to MBW on Dec 13th.

2.2. Election for the Department Board 2018-2020 & council board

The PhD council have no influence in choosing the representatives among the PIs. Same rule applies to the PIs that have no influence in choosing the representatives in the PhD-council.

2.3. Bylaws

Yuan will revise the bylaws for the next board meeting.

2.4. Mentors

A question has been brought up during the PhD-event regarding mentoring during PhD-studies. Will be discussed in the next board meeting.

3. Meeting closure

Meeting closed at 14:15

At the protocol:



Yuan Guo