All monograph theses must be electronically archived in DiVA. The Vice-Chancellor at Stockholm University has decided that all research at the university should be made public with open access. Therefore your thesis will be published as full text in DiVA. Read more on page 22 in “Regler för utbildning och examination på forskarnivå” (Dnr SU FV-1.1.2-3448-17). (https://www.su.se/medarbetare/organisation-styrning/styrdokument-regelboken/utbildning) (text in Swedish).

Remember
- You can save an incomplete registration as a draft and finish it later. Find your saved draft under My drafts in the left margin on the page Add publication/Upload files. The urn:nbn remains the same when the draft is published.
- It is possible to publish material in digital formats that is related to the thesis (e.g. raw data) by consulting the Dissertation support.
- When you clicked on “Submit” on the last page in the registration form, you cannot make any changes yourself. We at Dissertation support will help you.
- After the public defence you can send a list of errata to the Dissertation support (avhandlingssupport.sub@su.se) so we can upload it in DiVA.

In order to register your dissertation you need to know
- The title (you need to translate the title to English if it is in another language)
- Name of series and number in series, if any
- Keywords, if any (must be in English. It is ok to also have keywords in other languages.)
- Abstract (must be in English. It is ok to also have abstracts in other languages.)
- Supervisor(s), academic title, and affiliation
- Opponent, academic title, and affiliation
- Date, time, place, and address for the public defence
How to register

1. **Log into DiVA** [https://su.diva-portal.org/](https://su.diva-portal.org/) with your university account and password and select Add publication/Upload files.

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2. **Select publication type**: Select Doctoral thesis, monograph and click *Continue*.

You can find your started registrations here.
3. **Author**: Fill in your name, year of birth and Stockholm University user name. Please make sure to use the same name and spelling as used in LADOK.

If you have an **ORCID** you can fill that in as well. Please click on the links to learn more about ORCID.

Local User Id is the same that you use to log into DiVA.

Please click here to choose your department.

You can delete a selected organisation by clicking X.
4. **Select organisation:** Click *Choose organisation* and search or browse for your department.

![Choose organisation interface](image-url)
5. **Title**: Fill in the title and any subtitle of your thesis and select language. It is important that the title is spelled in the same way as on the cover and title page of the dissertation. Avoid using a colon in the title, consider adding a subtitle instead.

**Alternative title**: Fill in the English title if your thesis is written in another language.

```
Title

Main title: *

About Critique of Pure Reason

Subtitle:

The Source of Knowledge in the World of Immanuel Kant

Language: *

English

Alternative title ?

Main title:
```
6. **Other information**: Fill in year of publication. (The Dissertation support will add the number of pages when we upload the full text.)

7. **Series**: If your thesis is part of a series, please select the series from the list and add the number in series. If the series is not on the list, fill in the fields below under **Other series**.

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Please search after the name of the series in the list. If you cannot find it you can fill in the information in **Other series**. If you have chosen the wrong series, you can delete it by clicking **X**.
8. **Publisher**: Fill in Stockholm in the **Place** field and “The name of your department, Stockholm University” in **Other publisher**. (If your dissertation is published by a publishing house, you should search for its name in the list. If you cannot find it, put its name in **Other publisher**.)

9. **Identifiers**: We at Dissertation support will fill in the ISBNs (one for the printed version and one for the PDF published in DiVA) when we check the registration. If your thesis is published by a publishing house, it will provide you with ISBN and you should fill it in as ISBN “Print”.

![Publisher and Identifiers fields](image)

**Will be added by the Dissertation support.**
10. **National subject category:** Allocate one or more subject categories by clicking on *Choose national subject category* and then either search or browse the categories. A selected category can be removed by clicking X. The subject must have at least three numbers in brackets.

**Research subject:** Select your research discipline from the list.

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11. **Keywords:** Fill in your keywords and select language. Keywords must be separated by comma. You can add keywords in other languages by clicking *Keywords in another language*. Note that only keywords in English are printed on your nailing page. The keywords can be maximum 250 characters (including space) per language.

12. **Abstract:** Type or paste the abstract of your thesis and select language. You can add additional abstracts by clicking *Another abstract*. Note that an abstract in English is mandatory. It must not contain more than 3500 characters (including space) to ensure that it will fit on the nailing page.

- **Keywords:** Immanuel Kant, Critique of Pure Reason, philosophy, 18th-century philosophy, Kantianism
  - **Language:** English
  - **Keywords in another language**

- **Part of project:**
  - **Another project**

- **Abstract:**
  - **Language:** English
  - **Another abstract**
13. **Supervisor and opponent**: Fill in the supervisor’s and opponent’s name and department. In the case of the opponent, the name of the university and the country should be added as well. If the person is at another university, enter details in the field **Other organisation**. Click **Another supervisor** if you have more than one supervisor. The members of the grading committee should not be listed.
14. **Public defence:** Select date and time from the calendar to the right of the **Date** field. Select language and add location, address, and university. If your thesis is a cooperation with another university, please enter the name of the university in **External granting institution.**

**Degree:** Select the title of your degree.

When you have filled in all details click **Continue.**

15. **Do not upload any files.** Continue directly by clicking **Continue.** The Dissertation support will upload the final thesis file.

16. **Review:** Check that all your details are correct. If you want to change something use the link **Edit information** to return to the form.
17. **Submit**: When the registration is complete click *Submit*. The Dissertation support can now see and review your information.

You can no longer see or edit your details after you have clicked *Submit*. Contact the Dissertation support (avhandlingssupport.sub@su.se) if you need to change something afterwards.

18. You will get a nailing page as a PDF for approval from the Dissertation support. If you want to change something in the abstract or the keywords, please send us the complete abstract and/or keywords.

19. Please upload the nailing page in the production tool along with your thesis file.

20. The official nailing in DiVA and the full text of your thesis, along with the front cover will be made public two working days before your nailing day and then the link on your nailing page will also work.