



# TENANT INFORMATION

## ACCOMMODATION AREA KUNGSHAMRA



Stockholms  
universitet



## INFORMATION ABOUT KUNGSHAMRA

The housing area was built in the mid-sixties and is located between Ulriksdal's castle and Bergshamra centrum. In Bergshamra centrum there are some shops and a supermarket. The buildings are between two and four floors high and there are 8-12 rooms in each corridor. All the corridors are mixed gender and mixed nationality.

The rooms are between 17-20 square meters and they are furnished with a bed, a mattress, a desk, a chair and have a private bathroom with a shower and WC. The kitchen and the common room are shared with the other students living in the same corridor.

## GENERAL RULES AND INFORMATION

- The property owner is SSSB but your landlord is Stockholm University so the rules may differ from tenants renting directly from SSSB
- Your regular key works for your room door and your aptus key (electronic badge) works for the front door and the laundry room
- Some common kitchens have a timer (near the stove), where the stove does not work until you it is switched on. Please do not forget to switch off the timer and regular stove button when you are finished using it.
- It is forbidden to smoke anywhere within the buildings (including corridor rooms, bathrooms, corridor and kitchen)
- Pets are not allowed in the accommodation
- You do not have access to any storage area or utility room so all of your personal items must be kept in your corridor room

## SECURITY INFORMATION

- Remember to never let any strangers into the building or into your corridor
- Never leave any windows open if you are not at home for security reasons
- Always lock the door to your studio (even if you are home) for security reasons
- If you need to talk to the police in a non-urgent matter please call 114 14. If you calling from an international phone number, call +4677 114 14 00.
- If there is an emergency concerning your own or another person's safety please call 112

## IF THERE IS A FIRE

1. **Save.** First of all, you have to think about saving people from the fire. Put yourself and others in a safe place. Get out on the street or the yard, or if you cannot do that, stay in your apartment and close all doors. The rescue services will help you out from the apartment through the window. Remember that smoke always rises. Therefore, you have to get below the smoke and it is easier to see and breathe if you stay close to the floor. Remember to use the staircase and not the elevators. Avoid smoke filled rooms and stairwells. Do not forget to close all doors behind you as you are leaving. A closed door prevents the fire from spreading quickly and it will give the rescue services more time. If you get to a closed door, do not open it to check if there is a fire on the other side because it may cause a backdraft. If you touch the upper part of the door and it is warm, there is probably a fire on the other side.
  2. **Alert.** After you have put yourself in a secure place, call the rescue services by dialing 112. Tell them what has happened and your location.
  3. **Extinguish.** You can then try to put out the fire, but you should not run the risk of injuring yourself or other people.
- Read [general information for tenants](#) for more information about fire safety.

## IMPORTANT CURRENT INFORMATION ABOUT KUNGSHAMRA

Kitchen renovations and bathrooms renovations are currently taking place in some of the buildings in the area. At the moment we do not know if any of our accommodation will be directly affected by these renovations during 2020 so if you choose Kungshamra on your accommodation application please note that you will not be able to switch accommodation if it turns out that the kitchen in your corridor and/or your bathroom will be affected. Tenants that are directly affected by renovations in their bathroom or the communal

kitchen in their corridor will be given a 40% discount during the period they are affected.



## PROBLEMS WITH YOUR ACCOMMODATION

Please note that if you have any problems with maintenance and/or cleaning when you move in, this needs to be reported to the Housing Office within 48 hours after you have collected your keys. Please log into your “my accommodation” account online at <https://housing.su.se/kxstudent/> and fill out a maintenance request. Please note that we do not accept fault reports

via regular e-mails or phone calls. For Emergency problems on weekends, holidays and weekdays after 16:00 please call the emergency phone number +468-458 10 11. Please note that this number should only be used if there is a risk for property or person. If you call the emergency number and it is not an emergency you will be forced to pay a fine.

## LAUNDRY ROOM

There are several laundry rooms with washing machines and dryers that is free of charge for the tenants at Kungshamra (you must bring your own detergent). If you are unsure of where the nearest laundry room is, please refer to the Kungshamra map. Please book the laundry room online by following the instructions that have been provided by the Housing Office. You cannot book a laundry room by using your T-nummer on the SSSB webpage. Please respect other tenant scheduled laundry bookings. If you are having problems booking the laundry room please make a maintenance request on your accommodation account at <https://housing.su.se/kxstudent/>.



## INTERNET

All apartments have access to internet from Telenor that is included in the rent, however please note that there is no Wi-Fi, so you must purchase a network cable or a router to be able to use the internet. To use the internet, you connect your network cable to the internet socket (small white square box). After having connected your internet cable to the socket you should reach a portal where you can activate your internet connection. A separate internet activation guide will also be emailed to you. If the portal does not come up, or if you have any other problems with the internet connection, please check that your hardware (Ethernet cable, router and computer) is functional. We recommend to use Ethernet cables and routers bought in Sweden, since foreign hardware sometimes does not work. If you still have problems with the internet after checking this, please make a maintenance request in your accommodation account at <https://housing.su.se/kxstudent/>

## RECYCLING, HOUSEHOLD WASTE AND BULKY REFUSE

Recycling stations, containers of household waste, and a bulky refuse room are all found in a number of locations at Kungshamra. Please look at the Kungshamra map to locate the different containers. All tenants are required to recycle their waste items into the correct bin. Please follow the signs and instructions located by the containers or in the bulky refuse room. Please read [general information for tenants](#) for more information on waste management and recycling.



## CLEANING

All tenants are responsible for keeping your accommodation clean during your tenancy and to make sure that the apartment is clean for the next tenant when you move out. As a tenant you must also contribute to a clean environment by helping to keep the building and the surrounding areas tidy. If you use any outdoor area you are required to clean up after yourself and throw away any garbage at the correct location. Sharing a common kitchen also means that each tenant is responsible for cleaning the

common kitchen after you have used it (including any china, utensils, pots, pans etc. that you have used). Cleaning supplies can sometimes be left in the common kitchen by previous tenants however if not you will need to purchase this yourself. Please read [general information for tenants](#) for more information about cleaning during your tenancy, and [departure information](#) for more information about cleaning before your departure.

## POSTBOXES

The postboxes are located in the corridor. Please note that it is your own responsibility to put up a name tag on your postbox. The name tag will be given to you when you pick up your accommodation keys. You are not allowed to put up a self-made name tag. Please also note that it is your own responsibility to buy a padlock for your postbox if your postbox does not have one. Please read [general information for tenants](#) for more information about post and receiving packages.

## PARKING

Please note that parking is not included in the rent. If you need a parking space please contact the parking company [Q-Park](#). Please note that when in contact with Q-Park you should tell them that you will be staying at Kungshamra Studentbostäder, Solna, Sweden.

## DISTURBANCE

An apartment building is a small community and unfortunately it is unreasonable to expect total silence in a building where many people live. According to local environmental and health protection by-laws however, apartment block residents may not perform noisy work or make any other kind of disturbing noise between 22:00 and 07:00 on weekdays or between 22:00 and 10:00 on weekends and public holidays. To report a disturbance please call Störningsjouren at +46 84581011. Please read [general information for tenants](#) for more information about disturbances and social gatherings.

## SHARING AND SUBLETTING

These corridor rooms are only for single occupancy. Please note that sharing your room or subletting your accommodation (including Airbnb and couch surfing) is prohibited and may result in an immediate eviction.

## CONTRACT RULES AND GENERAL INFORMATION FOR TENANTS

If you want more specific information about rules and regulations for your accommodation, please refer to your rental contract. Please read [general information for tenants](#) for more general tenant information and for questions about everything from rent payments to heating.

Housing Office  
Stockholm University

[housingoffice@su.se](mailto:housingoffice@su.se)

[www.su.se/studenthousing](http://www.su.se/studenthousing)

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