INFORMATION ABOUT KURLAND
Kurland is located in the city center, in the area called Vasastan. It is an older building owned by SSSB, that has been renovated and converted into student housing. The building has corridor rooms and apartments spread out over four floors, and Stockholm University rents 18 corridor rooms spread out over three floors. The rooms are rented to international students and researchers. There are 6 rooms in each corridor and 2 shared bathrooms with shower and WC as well as a shared kitchen. All the corridors are mixed gender and mixed nationality.

The rooms are between 13-19 square meters and they are only for single occupancy. All rooms are furnished with a bed, a desk, a chair, a nightstand, a bookshelf, curtains, a small closet and lamps.
GENERAL RULES AND INFORMATION

- The property owner is SSSB but your landlord is Stockholm University so the rules may differ from tenants renting directly from SSSB
- Your regular key works for your room door and your aptus key (electronic badge) works for the front door and the laundry room. You will also have two smaller keys for your kitchen and bathroom cabinet. These keys may be located in the cabinets or in your room.
- There is a bicycle parking in the courtyard outside of the main building.
- It is forbidden to smoke anywhere within the buildings (including corridor rooms, bathrooms, corridor and kitchen)
- Pets are not allowed in the accommodation
- You do not have access to any storage area or utility room so all of your personal items must be kept in your corridor room

SECURITY INFORMATION

- Remember to never let any strangers into the building or into your corridor
- Never leave any windows open if you are not at home for security reasons
- Always lock the door to your studio (even if you are home) for security reasons
- If you need to talk to the police in a non-urgent matter please call 114 14. If you calling from an international phone number, call +4677 114 14 00.
- If there is an emergency concerning your own or another person’s safety please call 112

IF THERE IS A FIRE

1. Save. First of all, you have to think about saving people from the fire. Put yourself and others in a safe place. Get out on the street or the yard, or if you cannot do that, stay in your apartment and close all doors. The rescue services will help you out from the apartment through the window. Remember that smoke always rises. Therefore, you have to get below the smoke and it is easier to see and breathe if you stay close to the floor. Remember to use the staircase and not the elevators. Avoid smoke filled rooms and stairwells. Do not forget to close all doors behind you as you are leaving. A closed door prevents the fire from spreading quickly and it will give the rescue services more time. If you get to a closed door, do not open it to check if there is a fire on the other side because it may cause a backdraft. If you touch the upper part of the door and it is warm, there is probably a fire on the other side.

2. Alert. After you have put yourself in a secure place, call the rescue services by dialing 112. Tell them what has happened and your location.

3. Extinguish. You can then try to put out the fire, but you should not run the risk of injuring yourself or other people.

Please read general information for tenants for more information about fire safety.
PROBLEMS WITH YOUR ACCOMMODATION
Please note that if you have any problems with maintenance and/or cleaning when you move in, this needs to be reported to the Housing Office within 48 hours after you have collected your keys. Please log into your “my accommodation” account online at https://housing.su.se/kxstudent/ and fill out a maintenance request. Please note that we do not accept fault reports via regular e-mails or phone calls. For Emergency problems on weekends, holidays and weekdays after 16:00 please call the emergency phone number +468-458 10 11. Please note that this number should only be used if there is a risk for property or person. If you call the emergency number and it is not an emergency you will be forced to pay a fine.

LAUNDRY ROOM
There is a laundry room with washing machines and dryers on the main floor that is free of charge (you must bring your own detergent). Please note that you cannot book the laundry room online, so you must go to the laundry room to book a slot. Please respect other tenant scheduled laundry bookings and remember to clean the laundry room after use.

INTERNET
All apartments have access to internet from Telenor that is included in the rent, however please note that there is no Wi-Fi, so you must purchase a network cable or a router to be able to use the internet. To use the internet, you connect your network cable to the internet socket (small white square box). After having connected your internet cable to the socket you should reach a portal where you can activate your internet connection. A separate internet activation guide will also be emailed to you. If the portal does not come up, or if you have any other problems with the internet connection, please check that your hardware (Ethernet cable, router and computer) is functional. We recommend to use Ethernet cables and routers bought in Sweden, since foreign hardware sometimes does not work. If you still have problems with the internet after checking this, please make a maintenance request in your accommodation account at https://housing.su.se/kxstudent/
POSTBOXES
The postboxes are located on each floor, in the stairwell outside the corridor. You will receive a name tag from the housing office, however it is your own responsibility to put up the name tag on your postbox. You are not allowed to put up a self-made name tag. Please also note that it is your own responsibility to buy a padlock for your postbox if the postbox does not have one. Please read general information for tenants for more information about post and receiving packages.

PARKING
Please note that a parking space is not included in the rent. If you need a parking space please contact the parking company Q-Park. When you are in contact with Q-Park, please tell them that you will be staying at Kurland SSSB, Kammakargatan, Stockholm, Sweden.

CLEANING
All tenants are responsible for keeping your accommodation clean during your tenancy and to leave the apartment clean for the next tenant when you move out. As a tenant you must also contribute to a clean environment by helping to keep the building and the surrounding areas tidy. At Kurland there is a cleaning company that cleans the kitchen area / communal area and two bathrooms regularly. However, all tenants are also personally responsible for the daily cleaning every time they use the kitchen or one of the bathrooms. Please read general information for tenants for more information about cleaning during your tenancy, and departure information for more information about cleaning before your departure.
RECYCLING, HOUSEHOLD WASTE AND BULKY REFUSE

Household waste should be placed in the garbage bins located in Kammakargatan 36A, which is located just to the right after the main entrance gates. Go through the main door, open the trash room door, and throw your household waste in the assigned bins.

Basic recycling bins are located in the courtyard. There you can recycle cartons, newspapers, glass metal and plastic. A recycling room (grovsoprum) is located just to the left of the entrance to the building behind a red door. Here you have more recycling containers for the additional items. Please follow the signs and instructions in the room. Please read general information for tenants for more information on waste management and recycling.
DISTURBANCE
An apartment building is a small community and unfortunately it is unreasonable to expect total silence in a building where many people live. According to local environmental and health protection by-laws however, apartment block residents may not perform noisy work or make any other kind of disturbing noise between 22:00 and 07:00 on weekdays or between 22:00 and 10:00 on weekends and public holidays. To report a disturbance please call Störningsjouren at +46 84581011. Please read general information for tenants for more information about disturbances and social gatherings.

SHARING AND SUBLETTING
These corridor rooms are only for single occupancy. Please note that sharing your room or subletting your accommodation (including Airbnb and couch surfing) is prohibited and may result in eviction.

CONTRACT RULES AND GENERAL INFORMATION FOR TENANTS
If you want more specific information about rules and regulations for your accommodation, please refer to your rental contract. Please read general information for tenants for more general tenant information and for questions about everything from rent payments to heating.