TENANT INFORMATION

ACCOMMODATION AREA LAPPIS
INFORMATION ABOUT LAPPIS

The housing area Lappkärrsberget ("Lappis) was built in the late sixties and is owned by SSSB. The area consists of apartment buildings on three streets: Amanuensvägen, Forskarbacken and Professorsslingan. It is located in a green environment within walking distance to Stockholm University Campus Frescati. The buildings are between four and six floors high and there are 10-12 rooms in each corridor. All the corridors are mixed gender and mixed nationality.

The rooms are between 17 -23 square meters are for single occupancy only. They are furnished with a bed, a mattress, a desk, a chair and have a private bathroom with a shower and WC. The kitchen and the common room are shared with the other students living in the same corridor.
GENERAL RULES AND INFORMATION

- You are living in an accommodation that is owned by SSSB but you are renting your accommodation from Stockholm University so the rules may be a little different from another tenant that is renting directly from SSSB
- Your Iloq key works for your room door and your aptus key (electronic badge) works for the front door and the laundry room
- Pets are not permitted in the accommodation
- It is forbidden to smoke anywhere within the buildings (including corridor rooms, bathrooms, corridor and kitchen)
- You do not have access to any storage area or utility room so all of your personal items must be kept in your corridor room

SECURITY INFORMATION

- Remember to never let any strangers into the building or into your corridor
- Never leave any windows open if you are not at home for security reasons
- Always lock the door to your studio (even if you are home) for security reasons
- If you need to talk to the police in a non-urgent matter please call 114 14. If you calling from an international phone number, call +4677 114 14 00.
- If there is an emergency concerning your own or another person’s safety please call 112

IF THERE IS A FIRE

1. Save. First of all, you have to think about saving people from the fire. Put yourself and others in a safe place. Get out on the street or the yard, or if you cannot do that, stay in your apartment and close all doors. The rescue services will help you out from the apartment through the window. Remember that smoke always rises. Therefore, you have to get below the smoke and it is easier to see and breathe if you stay close to the floor. Remember to use the staircase and not the elevators. Avoid smoke filled rooms and stairwells. Do not forget to close all doors behind you as you are leaving. A closed door prevents the fire from spreading quickly and it will give the rescue services more time. If you get to a closed door, do not open it to check if there is a fire on the other side because it may cause a backdraft. If you touch the upper part of the door and it is warm, there is probably a fire on the other side.
2. Alert. After you have put yourself in a secure place, call the rescue services by dialing 112. Tell them what has happened and your location.
3. Extinguish. You can then try to put out the fire, but you should not run the risk of injuring yourself or other people.

Please read general information for tenants for more information about fire safety.
PROBLEMS WITH YOUR ACCOMMODATION

Please note that if you have any problems with maintenance and/or cleaning when you move in, this needs to be reported to the Housing Office within 48 hours after you have collected your keys. Please log into your “my accommodation” account online at https://housing.su.se/kxstudent/ and fill out a maintenance request. Please note that we do not accept fault reports via regular e-mails or phone calls. For Emergency problems on weekends, holidays and weekdays after 16:00 please call the emergency phone number +468-458 10 11. Please note that this number should only be used if there is a risk for property or person. If you call the emergency number and it is not an emergency you will be forced to pay a fine.

IMPORTANT CURRENT INFORMATION ABOUT LAPPIS

Kitchen renovations are currently taking place at Lappis. We do not know if any of our accommodations will be directly affected by these renovations during 2020 so if you choose Lappis in your application please note that you will not be able to switch accommodation if it turns out that the kitchen in your corridor will be affected. Tenants that are directly affected by kitchen renovations in their corridor will be given a 40% discount for the days they are affected. Also note that SSSB have started building 500 new apartments at Lappis so there will be construction work taking place every weekday. All tenants staying in Lappis must be willing to put up with any noise connected to this construction work without any compensation. The construction work will be going on until December 2020.

LAUNDRY ROOM

There are several laundry rooms with washing machines and dryers that is free of charge for the tenants at Lappis (you must bring your own detergent). Please look at the Lappis map to locate the nearest laundry room. Tenants can only use the assigned laundry room (normally the one closest to your accommodation) so if you are unsure of what laundry room you can access, please ask at your house caretakers office. Please book the laundry room online by following the instructions that have been provided by the Housing Office. You cannot book a laundry room by using your T-nummer on the SSSB webpage. If you are having problems booking the laundry room please make a maintenance request on your accommodation account at https://housing.su.se/kxstudent/.
INTERNET
All apartments have access to internet from Telenor that is included in the rent, however please note that there is no Wi-Fi, so you must purchase a network cable or a router to be able to use the internet. To use the internet, you connect your network cable to the internet socket (small white square box). After having connected your internet cable to the socket you should reach a portal where you can activate your internet connection. A separate internet activation guide will also be emailed to you.

If the portal does not come up, or if you have any other problems with the internet connection, please check that your hardware (Ethernet cable, router and computer) is functional. We recommend to use Ethernet cables and routers bought in Sweden, since foreign hardware sometimes does not work. If you still have problems with the internet after checking this, please make a maintenance request in your accommodation account at https://housing.su.se/kxstudent/

POSTBOXES
The postboxes are located in the corridor. Please note that it is your own responsibility to put up a name tag on your postbox. The name tag will be given to you when you pick up your accommodation keys. You are not allowed to put up a self-made name tag. Please also note that it is your own responsibility to buy a padlock for your postbox if your postbox does not have one. Please read general information for tenants for more information about post and receiving packages.
RECYCLING, HOUSEHOLD WASTE AND BULKY REFUSE
Containers for household waste and recycling items and bulky refuse rooms are found in a number of locations at Lappis. Please look at the Lappis map to locate the ones nearest to your room. Tenants can only access the assigned containers (the ones closest to your accommodation) so if you are unsure of what containers you can access, please ask at your house caretakers office. All tenants are required to recycle their waste items into the correct bin. Please follow the signs and instructions located by the containers or in the bulky refuse rooms. Please read general information for tenants for more information on waste management and recycling.

CLEANING
All tenants are responsible for keeping your accommodation clean during your tenancy and to make sure that the apartment is clean for the next tenant when you move out. As a tenant you must also contribute to a clean environment by helping to keep the building and the surrounding areas tidy. If you use any outdoor area you are required to clean up after yourself and throw away any garbage at the correct location. Sharing a common kitchen also means that each tenant is responsible for cleaning the common kitchen after you have used it (including any china, utensils, pots, pans etc. that you have used). Cleaning supplies can sometimes be left in the common kitchen by previous tenants however if not you will need to purchase this yourself. Please read general information for tenants for more information about cleaning during your tenancy, and departure information for more information about cleaning before your departure.

PARKING
Please note that while the new apartments at Lappis are being built, you are not permitted to park anywhere at Lappis until they are finished in January 2021. One exception is that there are a limited number of resident parking slots (boendeparking). These parking slots are not managed by Stockholm University or the property owner SSSB, so please read more at the Stockholm Municipality webpage. Please note that you will need to show them a rental contract in order to apply for resident parking. If you have questions about parking in nearby areas, please contact the parking company Q-Park.
DISTURBANCE
An apartment building is a small community and unfortunately it is unreasonable to expect total silence in a building where many people live. According to local environmental and health protection by-laws however, apartment block residents may not perform noisy work or make any other kind of disturbing noise between 22:00 and 07:00 on weekdays or between 22:00 and 10:00 on weekends and public holidays. To report a disturbance please call Störningsjouren at +46 84581011. Please read general information for tenants for more information about disturbances and social gatherings.

SHARING AND SUBLETTING
These corridor rooms are only for single occupancy. Please note that sharing or subletting your room (including Airbnb and couch surfing) is prohibited and may result in eviction.

CONTRACT RULES AND GENERAL INFORMATION FOR TENANTS
If you want more specific information about rules and regulations for your accommodation, please refer to your rental contract. Please read general information for tenants for more general tenant information and for questions about everything from rent payments to heating.