- 1. Analyze of the employment survey (again).
  - a. In general PhD students are unhappy at Arrhenius.
  - b. Action:
    - i. AE will present and discuss with teachers at the next meeting.
    - ii. PhD council will present their results from their survey separately.
- 2. How to avoid harassments.
  - a. Discussion on how to write guidelines for DBB
    - i. Action:
      - 1. Ask the department board to assign a group to write guidelines
      - SU guidelines can be found here:
         https://www.su.se/medarbetare/organisation-styrning/styrdokumen
         t-regelboken/likabehandling-j%C3%A4mlikhet-j%C3%A4mst%C3
         %A4lldhet-och-breddad-rekrytering/handl%C3%A4ggningsordning
         -f%C3%B6r-diskriminerings%C3%A4renden-avseende-studenter 1.460122
      - 3. Assignment to the group to clarify who is responsible for what.
      - 4. The group should check with HR if the guidelines are correct before presenting them to the board after summer.
      - 5. The role of Skyddsombud is unclear
      - 6. The guidelines should be made available at the homepage.
  - b. Should we have everyone to sign "Code of conduct."
    - i. Yes...
  - c. What should be a part of the introductory seminar for new employees/students
    - i. Yes
    - ii. AE: Ask if HR can present information at the introductory seminars.
    - iii. AE: Investigate if it is OK to show the online version of the presentation.
  - d. A periodic repeat of the HR seminars?
    - i. Give a link to online seminars to the group of new employees and check it
    - ii. AE: will ask HR if they can "publish" it on su.se/play/
- 3. Stipendier med åldersbegränsningar. (Henrietta Nielsen)
  - a. Bordläggas till nästa möte.