

Application for MR project and MR training

In order for you to start your MR project at SUBIC we first need some information. Once we have received the filled in form we will get back to you with the following documents and information:

1. A project name that is used for the booking system and billing.
2. A user name (if you don't have one already) that is used for the booking system.
3. How/when to sign up for the MR training classes for the people doing the scanning.

Project information

1. **User Name.** Your booking system user name (if you already have one):
2. **Project Name.** A short name of the project (a word or two):
3. **Description.** A description of the project (a sentence or two):
4. **Principal Investigator.** Name of the project PI:
4. **University and Department.** Affiliation of the PI:
5. **Phone/Email.** The phone number and email to the project PI:
6. **Start.** Project starting date (year/month):
7. **Finish.** Estimated project finishing date (year/month):
9. **Ethics Approval Number.** From the ethics approval:
10. **Equipment.** Besides the MR scanner, what equipment do you want to be able to book for the project.
Mock scanner: ☐
Behavioural lab: ☐
Eye-tracker: ☐
EEG: ☐
TMS: ☐
11. **Usage time.** Estimated number of hours to be booked over the project (use the higher estimated number):

MR training information (Scanner Operators and Assistants)

In order to assure safety in SUBIC's MR laboratory and to manage our time needed for training new people working in the laboratory, we would like you to give us some information regarding how the trained persons will participate in the MR data collection.

During an MR experiment there needs to be two persons present; one person acting as the Scanner Operator and one person acting as an Assistant to the Scanner Operator.

Since accidents are much more likely to occur when you are inexperienced or if a long time has passed since the training without practically using the content of the training, we want to make sure that:

- i. we only train people that will spend a significant amount of time in the role we train them for.
- ii. the training takes place within 2 months before when the person starts working at the scanner in the trained capacity.

12. Total number of participants (approximately) to scan in project(s).

13. Training of Scanner Operators:

Scanner Operator (name, or number if you don't have a name)	Operator for this nr of participants	Planned year/month of first operating

14. Training of Scanner Assistants:

Scanner Assistant (name, or number if you don't have a name)	Assisting for this nr of participants	Planned year/month of first assisting

Information for payment of user fee

Financial contact person (most often Principle Investigator)

Name:

Email:

Organisation registration number of your university:

PEPPOL id of your university (see next page):

Your invoice reference code:

Accounting information: (only for your internal use, not mandatory)

University	PEPPOL id
Blekinge tekniska högskola (BTH)	0007:2021004011
Gymnastik- och idrottshögskolan (GIH)	0007:2021004334
Göteborgs universitet (GU)	0007:2021003153
Högskolan Dalarna (HD)	0007:2021002908
Högskolan i Gävle (HIG)	0007:2021002890
Karlstads universitet (KAU)	0007:2021003120
Karolinska institutet (KI)	0088:7350043510008
Kungliga Tekniska högskolan (KTH)	0007:2021003054
Linköpings universitet (LiU)	0088:7350005589455
Luleå tekniska universitet (LTU)	0007:2021002841
Lunds universitet (LU)	0007:2021003211
Malmö universitet (Mau)	0007:2021004920
Mittuniversitetet (MiU)	0007:2021004524
Mälardalens högskola (MDH)	0007:2021002916
Stockholms universitet (SU)	0007:2021003062
Sveriges lantbruksuniversitet (SLU)	0007:2021002817
Södertörns högskola (SH)	0007:2021004896
Umeå universitet (Umu)	0007:2021002874
Uppsala universitet (UU)	0007:2021002932
Örebro universitet (ORU)	0007:2021002924