Handbook for students studying with a disability
Introduction

This handbook is for those who have submitted a certificate of recommended support measures to the Department of Psychology. You must have this certificate in order to be granted support and adaptations, and the certificate must not have passed its expiration date.

In this guide you will find information on how to get your recommended support measures in place. Read more under each heading for the procedures that apply to the adaptations you have been recommended.

At each start of the semester - always read through the handbook and information about studying with a disability on our website so that you will be updated about any new routines.

Contact and more information

Questions concerning studying with a disability should be sent to studiestod@psychology.su.se.

It is important that you always use this e-mail address for questions as several people at the department work with answering these.

Teachers might also ask to see your certificate of recommended support measures. If so you can either send them a copy yourself or ask them to contact us at the e-mail address above.
Adaptations and support measures

Examination

Please find information on how to apply for support measures for an exam here on our webpage.

Note-taking support

You need to find your note-taker yourself. You can either personally ask someone at your course or you can send a message to everyone in the course through Athena and ask those interested in being note-takers to contact you.

The note-taker is paid by the university for the hours they take notes. When you are in contact with a note-taker, hand them the document "Information for note-takers". This document contains information on what the note-taker needs to do to receive their payment.

You must also send an e-mail with the name and e-mail address of your note-taker to studiestod@psychology.su.se. This is so we can be sure that we pay the right person.

Hand-in assignments

Contact the course leader (teacher responsible for the course) in order to ask for support measures on your hand-in assignments such as reports or essays. The course leader can in turn contact studiestod@psychology.su.se to confirm that a student who contacts them has the right to support.

Recording lectures

Contact the course leader (teacher responsible for the course) to ask if it is alright that you record lectures for your own use as a support adaptation. The course leader can in turn contact studiestod@psychology.su.se to confirm that a student who contacts them has the right to support.
Note! In courses with clinical elements it may be inappropriate to record the teaching sessions - make sure you always get approval from your course leader to record!

Lecture materials in advance

Contact your course leader for access to lecture material in advance. The course leader can in turn contact studiestod@psychology.su.se to confirm that a student who contacts them has the right to support.

Career and guidance counselling, study-planning, study support.

Book an appointment with the educational career and guidance counsellor for your program or course. You will find all contact information here on our webpage.

Adapted course literature

You can access audio books, e-text books and Braille books via Stockholm University Library, please see more information on the central Student Support webpage.

The Department of Psychology provides literature lists at least 2 months before a course starts. You will find the literature lists in the course catalogue.

Mentoring

Contact the central coordinators for Study Support. See more information on their website.

Other adaptations and measures

Do you have a recommended support measure that is not listed in this handbook? Contact studiestod@psychology.su.se for further assistance.

Consultations on academic writing, information and study skills tips
Stockholm university has a service center situated central where all students are welcome to book an appointment or visit during drop-in hours/free of charge https://www.su.se/english/education/student-support/academic-writing-service in order to get tips related to academic writing and study skills.