

Work description for Ph D education group at DBB

Composition

Director of the PhD programs ('sammankallande')

'Vice' director of PhD program

Subject responsible professors for all 4 PhD programs = 3-4 additional teachers

Administrator handling PhD issues= 1

Ph D students= 4 (one for each research subject at DBB)

Task

Discuss issues related to the PhD education program at Stockholm University in general and at DBB in particular. Forum for information flow from Director/Department to teachers/PhD students and from PhD-students to teachers/director. Prepare suggestions for changes to routines and the PhD program for the board.

Examples of questions handled by the group:

1. Questions/suggestions/surveys about the current PhD program.
2. Discussion/suggestion about PhD courses.
3. Synchronise changes/work at DBB with rules and changes at SU centrally for these questions.
4. Prepare/Discuss documents needed for evaluations of the PhD programs by SU.
5. Routines around admissions and financing of the PhD program.
6. Updates to the PhD handbook at DBB.

Meetings: as needed, at least twice/year.