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MBW-TG-004

Risk assessment of work processes at MBW, SU

According to AFS 2001:1 on Systematic Work Environment Management, the employer should perform a risk assessment to indicate risks that are present on an activity, and whether or not they are serious. The word risk, as used in the Provisions AFS 2001:1, refers to the likelihood of ill-health or accidents at work and the consequences of such occurrences.

The aim of this risk assessment is to prevent ill-health and accidents and to achieve a healthy working environment. The gravity of the risk has to be decided in each particular instance, and measures should be taken when needed. Risk assessments shall be documented and followed-up, and the local safety representative need to approve and sign the document (4§ AFS 2001:1).

This template can be used for regular operations in the lab, reorganizations and reconstructions. This template does not cover risk assessment in case of risk to exposure to chemicals and biological substances or in case of pregnancy/nursey. Please use designated risk assessment templates for these cases.

Risk assessment MBW-nu (record number provided by	umber: ny the administration. Needed for reconst	tructions and reorganizations)						
Risk assessment name: (Describing name given by	the risk assessment participants)							
Date: Premises:	Participants: Group leader: Employee(s) who participate in the risk assessment: Safety representative: Others:							
Risk assessment refers	to:							
Physical/technical [] (premises, tools and equipment, ergonomic, stick/burn injury, heavy/static lifting, noise, etc)	Work organization [] (how the work is set up, controlled, content and composition of tasks, instructions, work routines and training, etc)	Psychosocial work environment [] (work load, time pressure, solitary work, collaboration, social support, influence on own work, responsibility, discrimination, etc)						
Background – Description Description of the activity,	on of the activity premises, risks, expected positive and no	egative effects, etc.						



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Background – Attached documentation when relevant:
Method description, proposal, financial documentation, blue prints, etc.
Name of the document attached:
Name of the document attached:
Name of the document attached.
Name of the document attached:
Risk assessment and action plan:
Fill in the Appendix 1 "Risk inventory, assessment and action plan"
Follow up and evaluation of the risk assessment:
The risk assessment needs to be revised regularly or when upon changes of work environment. This can for
example be done by a targeted safety inspection or a work environment survey.
Data of the follow up
Date of the follow up:
How:
Who
Who:
Who:
Employee has participated in the risk assessment and has been informed about the result and action plan.
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Appendix 1: Risk inventory, assessment, and action plan

Workplace:			Group leader:	Date:	Safety representative:			e:	
Deficiency/Risk	Assessment of risk		risk	Comments/ Measure that should be taken		Responsible person		Date control/ follow-up	Date Finished
	Low	Average	High						