## (translation of the Faculty of Science decision)

Procedure regarding applications of prolongation of study time and employment time for PhD students due to specific reasons.

Proposal on prolongation of study time and employment time due to specific reasons is handed in by the Head of Department to the Science Faculty.

The proposal must contain:

- Short motivation and suggested length of prolongation.
- The most recent ISP together with attachments. The ISP update must be recent.

The decision is taken by the Dean. The Department is responsible for covering additional costs incurred due to this decision.