

## Environmental Action Plan for the Institute for International Economic Studies (IIES) 2021

Drawn up by environmental representative, Tove Happonen, 2021-03-29

Approved/revised by director, Jakob Svensson, 2021-04-21

| Objective/<br>Goal  | Activity  | Person<br>responsible                                     | Resources         | End date   | Follow-up  | Environmental<br>indicators   | Resolved |
|---|---|---|-------------------|------------|--|---|----------|
| Total consumption of copier paper should not exceed that of 2019. | Inform coworkers at IIES about 2020's and also previous year's consumption to highlight the trend.                                | Environmental representative                              | 3 - 4 hours/year  | 2021-12-31 | Get info on Printomat paper consumption (from IT-department).<br><br>Count copier paper purchases by the box.<br><br>Inform employees about sheets of paper from previous years – the trend should be clearly visible. | Amount of copier paper consumed less than 2019 (2020 being an anomaly).                                 |          |
| Total air miles should not exceed 2019's.                         | Inform coworkers of the objective as well as more environmentally friendly alternatives to flying or meetings without travelling. | Environmental representative<br><br>Systems administrator | 4 – 5 hours/year. | 2021-12-31 | Calculate air miles in early 2021 (information sent out by environmental coordinator).<br><br>Inform coworkers of results and trend.<br><br>Inform coworkers of the current trend.                                     | Reduced CO2 emissions per year.<br><br>Encourage the choosing of alternative methods of transportation. |          |