

Monday meeting

13 June 2022

held by Magnus Mörth

- Very welcome to this week's Monday meeting, the last meeting of the term. The first meeting will be in September. A meeting agenda for the autumn will be compiled during summer.
- Remember to put in your vacation in primula and if you are a lecturer/researcher check that you have reported your secondary employment (bisyssla) for 2022.
- The current human resources manager retires in August and we get a new human resources manager from September 1. Her name is Anna Jutterdahl. She is now working at HR and we think that she is a good replacement.
- We have decided that we will have a conference with the whole department in the autumn. We are aiming for October and we will start to plan the retreat after summer.
- Although me, Helen and Viktoria have vacation during the summer we are all available on phone/mail for urgent matters. Viktoria will send out a mail next week with our schedules and phone numbers.
- We are currently working on all procedures related to archiving and digitalising documents. This is a work that will continue for a long period of time in order to get all procedures correct. Thanks a lot, to Johanna that takes most of the work for doing this transition.
- As it is now the parcels stays at godsmottagningen if Krister/Johan is not at IGV and they come to IGV when they are present. With the new system it will be delivered to IGV irrespectively if Krister is there or not and mail will be sent to the receiver. ACES and NG have moved over to this new system already. Krister will as before take care of parcels that need 'human interaction'.
- If traveling and want to go by train instead and when this is more expensive than the selected travel, IGV will cover the difference. Don't forget that it is only allowed to go by air if the distance is over 700 km.
If taking a taxi, you can request to get an environmental taxi (miljötaxi).
A reminder, If you are booking your travel through Egencia and phone to book your trip you will be charged 200 for each call.
- Internal revision is still going on. Me and Viktoria will have a meeting on Friday this week about procedures on some issues such as
Budgeting. Our routines, who participate in the work, who approve the budget etc.
Financial situation at the end of 2021 and earnings development over the past 5 years. Also, how

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it looks in 2022 T1. Economy in balance measures, pandemic effects, etc.

Follow-up of the result. Routines, who does what and at what level is the follow-up done, who gets the results, etc.

New economy model and new Raindance, how has it gone so far.

- Askö is going to be renovated and the cost will be divided between departments, the faculty and centrally. The total cost is believed to be 30 million, but it is problematic that the total cost is very unsure. For IGV this means approximately 100 000 kr/year on a 10-year period.
- There are discussions in the bolin centre to announce post docs. The suggestion is that these should be co-financed by the involved departments. Our view is that we should be restrictive with funding unless the benefit for IGV is clearer and that other possibilities for funding of the positions are fully explored.
- We are working on a new system for archiving and backup of data at IGV. Björn is for the moment exploring different options according with respect on how much data that should be stored per year. It looks for the moment that we must invest in at least two server systems and storage racks where one of the units shall not be at IGV for security reasons in case of fire etc.
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- Our house will be closed from June 23 at 17.00 to august 22, 08.00. Please remember to take your card to get access during this time period.
- Fire alarm test on Wednesday this week between 13.50 and 15.10.
- Andreas Nylund, will present his MSc project next Monday, June 20 at 10.00 in U10. Zoom link available on request. Title of the project: Mid- to Late Holocene mineral deposition and peat decomposition in the Faroe Islands: geochemistry, mineralogy and tephra.
- We wish you all a nice summer and do remember the fika and cake we have on Wednesday this week for celebrating 50 years for Arne being at IGV.

Head of Economy and personnel administrator