

Inkommen:
Dnr SU:

Send application to:
Study- and Career Counsellor
Department of Physical Geography
Stockholm University
S-106 91 Stockholm
SWEDEN

Or by e-mail to:
studievagledare@natgeo.su.se (bachelor level)
maria.damberg@natgeo.su.se (masters level and
exchange studies through Stockholm University's
exchange programs)

Application for Transfer of Credits of University Education of the First and Second Cycle

To apply, you have to be enrolled to a course in a course or programme at Stockholm University.

Name	Personal identity no.
Delivery address	Postcode and Town
E-mail address	Phone no.

This is to apply for transfer of credits from previous studies, course or course unit.
(Instructions on required documents on the next page):

Course title (course code and level if possible)	Credits	University/college/institute (country if other than Sweden)	To be credited as (course/ course unit or elective course)

Department of Physical Geography



Course title (course code and level if possible)	Credits	University/college/institute (country if other than Sweden)	To be credited as (course/ course unit or elective course)

Message, i.e. what academic degree the transfer of credits is for.

Signature of Applicant

Date

Transfer of Credits can affect your continued studies and the content of your degree. It can also affect the right to student grants and loans. If you have any questions, please contact a Study- and Career Counsellor before applying.

The following documents have to be attached to an application of Transfer of Credits:

- Official Transcript of Records or equivalent in the original language and translation into English if needed. The transcript must be authenticated or to be verifiable with the issuing University.
The following information must be included in the transcript: Name of university/college/institute, course title, date of study period, level, number of credits, grade and grading scale. Documentation explaining the study system (credit system, division of terms, degree requirements etc.) should be included if possible.
- Syllabys or corresponding description from the term when the studies took place. Course structure, form of examination, level and extent must be stated. If possible reading requirements should be included to facilitate the assessment.
- In the case of completed exchange studies, a signed Learning Agreement must be attached.
- Original documents and any additional documentation must be presented at the request of the university if necessary for the further processing of the application.